FARMINGTON BOARD OF SELECTMEN

Tuesday, June 10, 2014

Vice Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Stephan Bunker and Andrew Buckland. Ryan Morgan was absent. Town Manager Richard Davis, Town Secretary Linda Grant, Police Chief Jack Peck, Police Officer Derek MacDonald, Fire Rescue Chief Terry Bell, Public Works Director Denis Castonguay, and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Vice Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Confirm the Employment of Derek MacDonald as a Farmington Police Officer

Chief Jack Peck introduced Derek MacDonald and gave an overview of his qualifications before asking the Selectmen for confirmation of Officer MacDonald's employment. Officer MacDonald expressed his enjoyment in working on the department thus far and explained why he chose to apply for employment on the Farmington Police Department.

Andrew Buckland moved to confirm the employment of Derek MacDonald as a Farmington Police Officer; Stephan Bunker seconded.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

Chief Peck and Officer MacDonald left the meeting at 6:35 P.M.

ITEM 3: To Review the Strengths, Weaknesses, Opportunities and Threats (SWOT) Analysis Conducted by the Farmington Fire Rescue Department

Richard Davis explained that Chief Bell was asked by the Selectmen at a prior meeting to conduct this exercise in the Fire Rescue Department based on the April 30th Regionalization meeting. Chief Terry Bell reviewed the category list and answered questions from the Selectmen. Topics included: further explanation of certain category items; Chief Bell commendation for his leadership; commitment from other towns; opportunity to encourage other towns to conduct a SWOT Analysis at the upcoming Fire Officers' meeting. It was the consensus of the Board that another meeting should be coordinated to take place in the fall, with the Town Manager to reach out to other Town Managers and Selectmen as an encouraging reminder.

ITEM 4: To Establish Participation in a Meeting with the Town of Wilton's Fire Truck Committee on June 26, 2014 at 4:00 p.m. (Two Selectmen, Chief Bell, Manager)

Richard Davis reported that Farmington has been asked by Wilton officials to meet with them regarding help with replacement of an aerial fire apparatus. Andrew Buckland and Stephan Bunker volunteered to be on Farmington's committee. Mr. Davis stated that he will confirm the date and time of June 26, 2014 at 4:00 p.m. with Wilton, and asked Mr. Buckland and Mr. Bunker to email him some dates that they would be available to meet to discuss this matter before the June 26th meeting.

ITEM 5: To Confirm the Employment of Joseph Hastings as a Probationary Member of the Fire Rescue Department

Chief Terry Bell reviewed his memo dated May 2, 2014 regarding Joseph Hastings' background, stating that this brings the current department roster to 27.

Andrew Buckland moved to confirm the employment of Joseph Hastings as a probationary member of the Fire Rescue Department; Stephan Bunker seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED		
	(Morgan / Vacant)						

Chief Bell left the meeting at 6:49 P.M.

ITEM 6: To Award the bid for Painting and Sealing the Oxidation Ditches and one Primary Clarifier at the Wastewater Treatment Plant

Richard Davis reported that of the three vendors the Superintendent was in correspondence with, two have declined to bid. Mr. Davis reviewed the June 4, 2014 bid tabulation, as well as the Land and Property Reserve account balance and his recommendation to paint and seal the oxidation ditches and one primary clarifier. Product longevity and warranty were discussed, with the warranty questions being answered through the bid quote.

Stephan Bunker moved to approve the projects at a total cost of \$288,000; Andrew Buckland seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED		
	(Morgan / Vacant)						

ITEM 7: To Award bids for the Following Public Works Department Projects:

- Generator Wiring
- Roadside Ditching
- Road Reclamation and Paving

Richard Davis reviewed the two Generator Wiring bids received, project estimate to be taken from the Public Works Reserve account, and the recommendation to award the bid to IEC, Inc. Public Works Director Denis Castonguay was present and further explained the project.

Stephan Bunker moved to award the bid for Generator Wiring to IEC, Inc. for the amount of \$6,904; Andrew Buckland seconded.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

Richard Davis reviewed the two Roadside Ditching bids received, both of which were over the budgeted amount. Mr. Davis also reviewed the budget for this project and the two options of re-bidding the project or accomplishing the work in-house. The Selectmen discussed the options, with Public Works Director Denis Castonguay joining in the discussion.

Stephan Bunker moved to authorize the accomplishment of the roadside ditching project through in-house labor and excavator rental and staying within the \$10,000 budgeted amount; Andrew Buckland seconded.

The general consensus of the Board was to look into budgeting the ditching in-house again next year using part-time employees.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

Richard Davis reviewed the two Road Reclamation and Paving bids received. He further reviewed the streets and roads that this bid will allow for rebuilding and applying binder.

Stephan Bunker moved to award the Road Reclamation and Paving bid to Bruce A. Manzer, Inc.; Andrew Buckland seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED		
	(Morgan / Vacant)						

ITEM 8: To Authorize the Removal of Structures from the Former Town Garage lot and approve the Landscaping Plan for said lot

Richard Davis reviewed the two options regarding removal of the old salt shed from the former town garage lot, ie. demolition by the Public Works Dept. at the cost estimate of \$3,400, or offer the building free of charge with moving costs at the mover's expense. Added expenses with the "free of charge" option will be the cost to run a newspaper ad, and the cost to remove the building's cement foundation. It was the consensus of the Selectmen to offer the building free of charge. Mr. Davis also suggested removing the set of banner poles from the lot. He stated that because the banner poles are so visible and well used he did not feel they should be eliminated, so he approached Leon Heckbert, who has agreed to allow the poles to be installed on his garage lot property across the road from the municipal building. Mr. Davis further stated that he approached the Town's attorney, Frank Underkuffler, to draft an agreement with Mr. Heckbert., and was advised by him that there will be no immunity from liability for the Town due to the property being private. Mr. Davis suggested the possibility of devising a waiver to be signed by the banner pole user(s) to cover the risk. Public Works Director Denis Castonguay volunteered the Public Works crew to re-set the banner poles and stated that there are utility poles available at the Public Works garage if the existing poles are in need of being replaced.

Stephan Bunker moved to relocate the banner poles at 411 High Street to the property of Leon Heckbert located at 140 Farmington Falls Road; Andrew Buckland seconded.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

Mr. Davis continued with review of the landscaping plan, including the repositioning and repair of the "Welcome to Farmington" sign; the concerns, suggestions and requested continued input of resident Paul Page, whose property abuts the lot; the possibility that Mr. Bjorn may include an on-going maintenance fund in his gift to the Town; placing an information kiosk on the property; pavement material and location; addition of a flag if the sign is to be lighted; and underground cable and piping for electrical and water supply.

Denis Castonguay left the meeting at 7:25 P.M.

Stephan Bunker moved to proceed with the structure removal and landscaping plan as presented, subject to the approval and funding of Richard Bjorn; Andrew Buckland seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED
			(Morgan / Va	cant)	

ITEM 9: To Approve the Updated Capital Improvements Plan

Stephan Bunker thanked the staff for the efforts that went into this document, and reiterated that he would like to take a closer look at reserve accounts versus borrowing next year. Questions were asked regarding the Police Department's replacement vehicle, future paving of the Webster Road, and dam repair and/or removal in regard to salmon migration. Richard Davis emphasized that this Plan is only a guideline and is subject to change.

Andrew Buckland moved to approve the updated Capital Improvements Plan; Stephan Bunker seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED
			(Morgan / Va	cant)	

ITEM 10: To Approve a Cemetery Conveyance

Andrew Buckland moved to table Item 10 until the next meeting, as the Conveyance was not yet available; Stephan Bunker seconded.

VOTE	AFFIRMATIVE	3	ABSENT	2	MOTON CARRIED		
	(Morgan / Vacant)						

ITEM 11: To Approve the Minutes of May 13 and 20, 2014

Andrew Buckland moved to approve the minutes of May 13 and 20, 2014; Stephan Bunker seconded.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

- **ITEM 12:** To Discuss Other Business
 - **A**) Richard Davis pointed out that the Selectmen have received an invitation to attend the Open House at the Brookside Project.
 - **B**) Stephan Bunker reminded the Selectmen of the final County Budget Committee meeting coming up on Tuesday, June 17th.

ITEM 12: To Discuss Other Business (Cont.)

- C) Stephan Bunker pointed out that the Selectmen received a piece mail from Maine Municipal Association asking for legislative ideas to put on their agenda and since it is due before their next meeting, suggested that each Selectman respond individually. Resident and State Representative candidate Ed David asked for clarification of the legislative ideas submission process.
- **D**) Stephan Bunker reported that he will be out of town from Sunday, June 15th until late evening on Thursday, June 19th, but available via cell phone and email.

There being no further business to come before the Board, Andrew Buckland moved to adjourn at 7:40 P.M.; Stephan Bunker seconded.

VOTE AFFIRMATIVE 3 ABSENT 2 MOTON CARRIED (Morgan / Vacant)

Minutes respectfully submitted by Linda H. Grant.

Stephan M. Bunker – Secretary